

## AAUW Board Meeting of August 17, 2016

Attendance: Phyllis Hirth, Jane Pendergast, Pam Margand, Linda Swann, Diona Koerner, Marilee Scheuneman, Sandra Flank, Marie McKellar, Selena Barron, Stephanie Lemnios, Carol Millan

The meeting was called to order by Diona Koerner at 10:05 a.m.

### 1. Approval of the June Board Meeting Minutes.

The minutes were amended to reflect a balance of \$1500 for Start Smart.

A motion to accept the minutes as amended was made by Sandra Flank and seconded by Pam Margand. The motion was passed with unanimous consent.

### 2. Treasurer's Report – Carol McMillan

Carol passed out a financial statement as of June 30. She indicated that although EYO has a separate bank account, at the end of the year it is merged with the other branch monies for tax reporting purposes. Carol told us that the branch is in good financial shape, with money available for WizGirls and Start Smart. She said membership dues have been coming in and that there is now a bill for the printing of the yearbooks which she will pay. The cost of printing CHIPS was higher than in past years because we had two issues with extra pages, which we will avoid in the future.

Carol said that because the branch funds totaled \$53,000.00 she will have to prepare a longer tax form because the account is now over the \$50,000.00 cut off for the short form.

### 3. Branch projects

Membership – Phyllis Hirth and Pam Margand

Barbara Sarver will prepare the labels for the new members ID tags. Diona asked Phyllis and Pam to prepare a short blurb introducing each new member for the issues of CHIPS. Phyllis said she will do that in the future but that there were too many new members to be able to put them all in the September CHIPS but they will be written up in future CHIPS.

Programs – Sandra Flank and Stephanie Lemnios

Everything is in place for the upcoming programs. Stephanie asked that Board members keep a look out for new members with interesting backgrounds to be part of the panel for the January branch meeting.

### 4. Strategic Plan Approval – Selena Barron

Selena recommended approval of the plan. Natasha Rose made a motion to approve the plan as presented which was seconded by Selena Barron and approved unanimously by the Board.

### 5. Conflict of Interest Statement – Linda Swann

Linda passed around the statement which was signed by all of the board members in attendance.

#### 6. Pot Luck Dinner and Branch Meeting

Marilee Scheuman will arrange for the dinner accommodations using the floor plan from previous pot luck dinners.

#### 7. WizGirls – Diona Koerner

The program will be on Saturday, October 29 and will follow the same format as last year. There are 14 workshops scheduled, and Diona has secured workshop leaders for them all.

There is a need for AAUW members to volunteer to participate. Diona indicated that the biggest needs are for someone to take the position of Adult Volunteer Coordinator and a second volunteer to be Coordinator of Afternoon Activities. Jane Pendergast volunteered to take on one of those roles.

Diona said we should have a volunteer sign up sheet at the Potluck Dinner and we should also send out an email blast asking for volunteers.

#### 8. Branch Brochure – Marilee Scheuneman

Marilee will arrange for printing as soon as she received updated information.

#### 9. Beverly Jordan Trust – Linda Swann, Stephanie Lemnios

Linda spoke with the attorney for Family Service Society, the trustee of the Beverly Jordan Supplemental Needs Trust, who said that AAUW Westchester has a great deal of flexibility in how they chose to comply with the terms of the trust.

Stephanie reported that she spoke with the Westchester Community College Foundation and they now have a \$45,000 minimum for establishing a scholarship trust (the bequest is approximately \$32,000.00), but that they are willing to work with us. They will give us 5 years to come up with the gap funds or they may have an anonymous donor who would contribute.

They would manage the funds and would give us a list of several potential recipients who meet the requirements for this scholarship and we would choose from among them.

Jane Pendergast asked if we could add “AAUW” to the name of the scholarship, especially if we come up with additional funds. Diona said she would ask Carla Glassman, the attorney for the trustee.

#### 10. Cazenovia Report – Jane Pendergast, Sandra Flank

Sandy reported on one of the programs she attended at the conference which she thought would be a good fit for our branch. The Poughkeepsie branch has a committee which monitors the family courts and comes up with processes that could improve the courts. It has led to several changes in court procedure there and the people from the Poughkeepsie branch would be willing to come down here and talk to us about it.

We will try to schedule that as a Branch meeting program and see if there is interest in starting such a project here.

Jane reported on her role on the State Board as College and University Partner coordinator. She would like to expand AAUW's role with the colleges and start an effort to have AAUW become more visible on college campuses.

#### 11. Board messages in CHIPS

October- Lorrin/Sheila – WizGirls and ask for volunteers.

November- AAUW funds

December- WizGirls wrap up

January-Beverly Jordan Trust

February- EYO

March – WCC Scholarship and luncheon

April – Education awards

May- EYO wrap up

New Business:

Diona said that the District V conference will be on October 15 in New York City and will focus on diversity and inclusion in the workplace.

Selena Barron reported that she has been asked if AAUW would like to partner with the League of Women Voters in doing voter registration. Natasha Rose made a motion that we approve of doing so which was seconded by Diona Koerner. Selena is now looking for volunteers.

Marilee Scheuman thanked Selena and Carol for hosting summer events which raised \$450 for the AAUW scholarships.

Carol McMillan asked for Board approval for the renewal of the criminal insurance policy. A motion to do so was made by Jane Pendergast and seconded by Stephanie Lemnios.

A motion to adjourn the meeting was made by Carol McMillan at 11:10 a.m., seconded by Phyllis Hirth and unanimously adopted.

Submitted by: Natasha Rose