

AAUW Westchester Board Meeting

October 5, 2016

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Present: Roli Wendorf, Diona Koerner, Linda Swann, Stephanie Lemnios, Sandy Plank, Carol McMillan, Jane Pendergast, Phyllis Hirth, Natasha Rose, Susan Appel

The meeting was called to order by Diona Koerner, Co-President, at 12:02 p.m.

1. Minutes were corrected:
 - a. Item 10 from: “Stephanie Lemnios suggested that we have members from various action groups speak about their programs and see what is of interest to our members” to “Stephanie Lemnios suggested that we encourage members from various AAUW action groups to speak about programs that they participate in.”
 - b. Item 11, paragraph one from: “The income from \$45,000 is approximately \$2,000” to “Estimated income from \$45,000 is approximately \$1,500.”
Item 11, paragraph two from: “The current scholarship program under Marilee’s Supervision raises approximately \$1,500 per year” to “The current scholarship program, under the supervision of Marilee Scheuneman, donates three scholarships in the amount of \$1500.00 each, for a total of \$4,500.00 per year.”
 - c. Board and Branch minutes were accepted as corrected.
2. Carol McMillan gave the treasurer’s report, as per the statement of 9/28. Our net assets are \$53,506. We are close to our budgeted dues with respect to membership goals. Insurance and yearbook expenses have been paid. Wiz Girls registration money is coming in. Upcoming expenses, such as workshops and Wiz Girls events were mentioned. We are using MasterPass for WizGirls registrations. There was a discussion of the 990 forms, including Schedule O (narrative), Schedule A (stating that most funds are from contributions), and CHAR 500 (report to New York State). Because our assets fall between the range of \$50,000 and \$200,000, we had to file Form 990-EZ.

Last year the board agreed to have Roseanne Klein review Carol’s work. Carol has set up a date in November to meet with her.
3. Phyllis Hirth presented the membership report. We now have 183 members, including new member Barbara Martin, who registered and paid dues at today’s branch meeting. There were five other guests at that meeting. Phyllis has also spoken to Madelyn Silverstein, who is Social Director at the Atria. Madelyn will provide outreach to the Atria population for membership. Sandy Flank contacted Heritage Hills regarding membership, but they do their own programs. Diona contacted Kendall on Hudson and a resident is looking into publicizing our group. Pam Margand will handle yearbook distribution and invitations to the new member tea, which will be held on Saturday, 11/5. A new member, Cynthia Plater, will be in charge of the AAUW Westchester website.
4. Susan Appel was introduced as the new co-Recording Secretary. She will be working with Natasha Rose.

5. Our branch sent volunteers to five libraries on 9/27 to help with voter registration and absentee ballots. We also helped with voter registration at the Sarah Lawrence campus.
6. Diona Koerner stated that there are five members of the branch nominating committee: Selena Barron, Adelaide DiGiorgi, Diona Koerner, Stephanie Lemnios, and Jane Pendergast. Nobody has volunteered for the position of chair. Suggestions were made about having co-chairs, but no final decision was made. Co-president, programs, and membership positions have to be filled.
7. Roli Wendorf spoke about the Work Smart and Start Smart programs. Work Smart are aimed at women who are out of college and entering the workforce. Gender and pay equity are priorities. Providing Work Smart workshops is a national initiative, rolling out city-by-city. It has already been introduced in Boston and Washington DC, but it is not yet in New York. We are trying to get AAUW involved in this project. There is an annual budget of \$185,000 from Metro funds that can be used on this program. Because it is a national program, there is no \$10,000 limit. It has been suggested that we partner with the Poughkeepsie branch, which has twice as many members as Westchester, on this project. Roli spoke to the Commissioner for Gender Equality in the New York City Mayor's office, hoping to get collaboration in introducing this program in NYC. There will be a county-wide Work Smart workshop at the Greenburgh Public Library on Saturday, November 5.
8. The District V conference will be held on October 15. The theme will be Diversity and Inclusion in Today's Workplace.
9. Only one board member has not signed the Conflict of Interest (COI) statement. Linda Swann said she would contact that board member to get her signature.
10. Grant applications for the NYC Branch House Funds are due on November 15. Wilma is submitting a request for EYO.
11. The Wiz Girls event, to be held on October 29, is progressing well. There are many AAUW volunteers. MasterPass will be used for payments. We have registered 100 girls from grades 4-7. The maximum number is 200. Registration will be closed on October 22.
12. Maddy Krol, the Purchase College intern for AAUW, will be handling public relations for Wiz Girls, and has already written articles for CHiPs.
13. Reservations have been made for the holiday luncheon at La Cantena in Ardsley for Sunday, December 4, at noon. Stephanie Lemnios and Sandy Flank presented a draft of an activity for the luncheon, in which participants would focus on increasing interest and participation in AAUW.
14. Jane Pendergast spoke about the Educational Issues (formerly Common Core) focus group. The meeting date for this group was changed from October 19 to October 26. Issues in the field of education will be discussed. Sandy Flank mentioned that the STEM meeting will be held on 10/19.

15. Jane Pendergast also presented information about the collaboration with Westchester Community College (WCC), particularly the Beverly Jordan bequest, which is a one-time bequest. We also contribute to the WCC Scholarship Fund, on a continuous basis. Carol McMillan suggested that we make our scholarship contributions to the Westchester Scholarship Fund, and not to AAUW.
16. The next Board meeting will be on Wednesday, November 2.
17. Upcoming Board Messages in CHIPS:
 - a. November – AAUW Funds – Mary
 - b. December – Beverly Jordan Scholarship
18. New Business: Our branch historians will list the start date of the Westchester branch as 1933. This change will be made in August, 2017.

The meeting was adjourned at 1:10 p.m.

Respectfully submitted,
Susan Appel