

## AAUW September 14, 2016 Board Meeting Minutes

Attendance: Linda Swann, Diona Koerner, Phyllis Hirth, Stephanie Lemnios, Sandy Flank, Pam Margand, Natasha Rose and, by telephone, Jane Pendergast.

The meeting was called to order by Linda Swann at 1:10 p.m.

1. Approval of the minutes – Linda Swann noted that Marilee Scheuneman’s name was misspelled and the in paragraph 9 where it says “AAUW has is a great deal of flexibility” the word “is” should be removed.

The minutes were approved with those changes in a motion made by Diona Koerner and seconded by Stephanie Lemnios. The motion passed unanimously.

2. Treasurer’s report

Linda Swann reported on a conversation with Carol McMillan, in which Carol said that she will be preparing the IRS 990 form and will have it ready for the October Board meeting. It does not need to be filed until November.

Jane Pendergast said that we have income of approximately \$4200.00 and expenses of approximately \$827.

3. Membership – Pam Margand and Phyllis Hirth

Pam reported that there are only 44 yearbooks which need to be mailed. Phyllis said that we are now up to 180 members. The new members coffee will be held on November 5 at the home of Marie McKellar. To entice new members to join Selena Barron has listed our upcoming programs on the calendar of the Westchester Office for Women. Diona also listed Wizgirls.

4. Branch projects

Pot luck – There were 58 members and two guests attending the potluck. Marilee Scheuneman had said that the pot luck went well but that there were lines of people trying to get food. The process was improved when the table was moved away from the wall and people could access it from both sides. That should be the standard layout for the future. The program of the evening was well received.

Voter registration (in partnership with the League of Women Voters) – Sixteen members signed up to volunteer for the project.

WizGirls – Jane Pendergast reported that she has 24 volunteers signed up but that she needs approximately ten more. There will be a message in CHIPS asking for volunteers. WizGirls may want to expand its search for volunteers beyond AAUW but Jane lacks the contacts to do so.

That will be dealt with at the next WizGirls meeting and contacts will be made with the Ardsley PTA. Diona currently has 10 classroom teachers for the afternoon activity lined up.

Pay Equity Outreach – the group will be holding a WorkSmart workshop at the Greenburgh Public Library on November 5 from 10:30 to 12:30.

5. Nominating Committee

The members of the nominating committee are Selena Barron, Adelaide DiGiorgi and Jane Pendergast. The Board members are Diona Koerner and Stephanie Lemnios. The first job of the Committee will be to elect a chairperson.

6. Co-Recording Secretary

Marge Kingsley has resigned due to arthritis in her hand and Diona and Linda will try to recruit someone to take her place.

7. By law changes – the by law changes from AAUW National were received in early September and Diona, Linda, Selena and Marie McKellar will meet in November to review and discuss the issue.

8. Membership letter from WCFWC

A letter was received from Marilyn Pellini, the Membership Chair of the WCFWC, speaking about the need to grow membership in all women's clubs and setting out some strategies to do so. She suggested speaking at assisted living facilities where there are women eager to be involved in club activities. Diona will contact someone at Kendall to do this and Phyllis Hirth will contact Atria. It was also suggested to contact some of our Northern Westchester members who live at Heritage Hills and see if we could conduct a program there to attract more members from Northern Westchester. Sandy will check into this. Stephanie Lemnios suggested that to attract younger members we should expand our Facebook page and add a blog.

9. District V Conference

The conference will be on October 15 at Mt. Sinai Hospital and will focus on "Diversity and Inclusion in the Workplace". Board members were encouraged to attend.

10. Holiday Luncheon

Selena Barron is handling the logistical details of the luncheon. Stephanie Lemnios suggested that we encourage members from various AAUW action groups speak about programs that they participate in. Stephanie and Sandy Flank will prepare questions for discussion. It would be helpful to have a Board member at each of the tables to see what types of programs are of interest to the attendees.

11. Beverly Jordan Trust

Stephanie Lemnios reported on the meeting that she, Jane Pendergast, Linda Swann, and Marilee Scheuneman had with representatives of the Westchester Community College Foundation and with the Scholarship program director. Although they require a \$45,000 minimum, we would have three years to come up with the additional funds but, because of our 20 year scholarship program with

them, they would give us flexibility with that. They will not walk away from the program with us. Stephanie indicated that the cost of attending WCC is \$4000 per year and they try to offer a \$2000 scholarship to cover half of the cost of attending. Estimated income from \$45000 is approximately \$1500 which is why they came up with that figure.

WCC will help advise us as to how to close the financial gap and will provide speakers about how these scholarships can change lives. There currently is \$4000 available from unused scholarships which could be put toward the Jordan bequest. The current scholarship program, under the supervision of Marilee Scheuneman, donates three scholarships in the amount of \$1500.00 each, for a total of \$4,500.00 per year. We would need to raise \$5000 a year for three years, which most in attendance felt was an attainable goal.

Jane Pendergast added that several AAUW members have already offered to contribute to this fund and that one or two AAUW members would sit on the scholarship board, as it is a part of the bequest that the Branch choose the scholarship recipient.

Phyllis Hirth made a motion to accept the bequest which was seconded by Linda Swann. The motion passed unanimously.

Stephanie Lemnios will put an article about the Jordan bequest in the December CHIPS. Pam Margand suggested having a speaker from WCC about the scholarship program at either the January Branch meeting or at the holiday luncheon.

12. Storage of Branch records – It was decided to have the Branch Historian keep the records.

13. Application for NYC Branch House funds.

The next deadline for applications for funds for the second cycle for fiscal year July 1, 2016 – June 30, 2017 is November 15. We can apply twice a year, probably once for EYO and the other time for WizGirls. Diona will contact Wilma Gitchel to see if she wants to reapply for a grant for EYO.

Linda reported that Roli Wendorf had suggested that we might apply for funds to cover the administration and mailing of the scholarship books. We would need more information on that and, if Wilma wants a grant for EYO, we could not ask for both.

14. Conflict of interest policy

A motion to approve the updated policy was made by Stephanie Lemnios and seconded by Natasha Rose. The motion passed with unanimous consent.

15. Board messages in CHIPS

The October article will be on WizGirls, November on AAUW funds to be written by Mary Logan, Stephanie will write the December article on the Beverly Jordan bequest and the January article will be on Wiz Girls, to be written by our intern.

The next Board meeting will be on October 5 at 12:00 noon at the Greenburgh Public Library.

The meeting was adjourned at 2:40 p.m.

Submitted by : Natasha Rose