

## AAUW Board Meeting Minutes

Oct 4<sup>th</sup>, 2023, 4:00 pm

Greenburgh Public Library

**Present:** Marcia Keizs, Abby Hirsch, Thea Jacobs, Mary Schenck, Elaine Weiss, Teresa Neal, Diana Lennon, Judith Kessler, Ellen Leuner, Lorrin Johnson, Marilee Scheuneman, Barbara Sarver, Sue Lambert.

1. The meeting was called to order by Abby Hirsch at 4:04 PM.

2. **Old Business:**

There was a discussion regarding starting the search for a Branch Record Keeper, a Branch Newsletter Editor, and Branch Webmaster as all three positions are being vacated. Barbara Sarver indicated her intent back in Spring of 2023 and now both Sue Lambert and Carolyn Lyall have indicated that they too will step down. All three positions require some specific skills and knowledge of the Branch operation. The Board was briefed on the details of the job positions as well as the kind of skills set needed. The Board will establish a Task Group including the current office holders to explore replacements as well as to investigate the use of the platform Constant Contact. Sue and Carolyn will submit their detailed job descriptions to assist this process. Barbara has already submitted hers. Marcia will convene the Task Group that will meet until it has agreed on recommendations that will be submitted to the Board for approval. The Board thanked the members in question for their leadership over the decades and for their ongoing service in these important positions.

a. The minutes of the September Board meeting were moved for acceptance by Marcia, seconded by Diana and approved unanimously.

b. Membership: Thea Jacobs reported that we currently have 135 members. Some new members from last year have not re-joined. The new member coffee event is cancelled due to being undersubscribed. Thea thanked Ellen Leuner for agreeing to host.

c. The Treasurer's report was presented by Judith Kessler. As a component of the Branch's treasury conversation, Marilee Schenuenman reported that she has been in conversation with the WCC designee, Ms. Ilene Lieberman and as a result the following proposal was presented: consolidate the AAUW Graduating Scholarship and the Beverly Jordan AAUW Endowed Scholarship that will be awarded to two current female WCC student majoring in STEM.

The College will identify the students in the Fall thus allowing the Branch to invite the women to the annual Spring Fling held in June each year. The proposal was unanimously approved. A letter prepared by Marilee to that effect will be sent to WCC from the Co - Presidents

d. Programs: Teresa Neal and Diana Lennon Diana noted the program for the year as confirmed below:

**Calendar of Branch and Board Meeting Dates:**

- Oct 4<sup>th</sup> SCR/Board 4- 5 PM; MPR 5:30-6:30 PM
- Nov15<sup>th</sup> SCR/Board 4-5PM; MPR 5:30-6:30 PM
- Dec 6<sup>th</sup> Holiday Luncheon: Noon - Site TBD
- Jan 13<sup>th</sup> SCR/Board Noon; MPR 10:30-11:30 AM
- Feb 10<sup>th</sup> SCR/Board Noon; MPR 10:30- 11:30 AM
- March 9<sup>th</sup> SCR/Board Noon; MPR 10:30- 11:30 AM
- April 10<sup>th</sup> SCR/Board 4-5 PM MPR 5:30-6:30 PM
- May 8<sup>th</sup> SCR/Board 4-5PM; MPR 5:30-6:30 PM
- June 5<sup>th</sup> Spring Fling 5 :00PM Site -TBD
- June 14<sup>th</sup> 10:30 AM Joint Board Meeting –TBD

Marilee Scheuneman will join the Program Co –Vice Presidents in planning the summer activities.

e. The Engagement Survey Report and recommendations were presented to Diana Lennon and accepted and approved by the Board. Special thanks to Diana and the members of the Engagement Task Group: Jean Havens, Jane Pendergast, Diana Lennon, Teresa Neal, Ellen Leuner and Marcia Keizs. The recommendations include:

- Carpooling by zip code
- Providing technical assistance to those in need
- Pursuing additional engagement activities like the Meet and greet held at the
- September Branch meeting so that members may re- connect.
- Expanded summer activities.
- Publish the findings in CHIPS.
- E-actions to implement the recommendations.

The Board voted unanimously to accept the recommendations.

### **3. New Business:**

- a. Programs: Abby reported that we have a date and place for the Holiday Party- Dec6th Crabtree Kiddle House. The theme: Celebrating 90 Years of Service.
- b. Nominations and Elections Committee: Abby reports the work has started.
- c. The Task Group on transition in critical Branch positions (communications, record keeper, webmaster) will begin its work: Marcia to convene.
- d. Our public policy slot is now being held by Marcia, as a stop gap measure. We are in need of a dedicated person in that critical position.
- e. Information from NYS- AAUW. There is a planning meeting today that Marcia will attend by Zoom.
- f. Information from National: There is no new news.

The meeting adjourned at 5:05 PM

Respectfully Submitted  
Marcia V. Keizs for Elaine Weiss  
Co-Recording Secretary