

Present: Laurie Austin, Susan Gardner, Abby Hirsch, Diana Lennon, Susan Goodwin,  
Teresa Neal, Judy Walsh

Absent: Amber Cheng, Marcia Keizs, Mary Logan, Joni Sims, Sandra Yorn

**1. Call to Order: Abby Hirsch** - The meeting was called to order at 4:10 pm

**2. Minutes of the Board: Approval** Minutes of the June Transition Board Meeting were approved.

**3. Treasurer's Report: Susan Gardner**

- There was discussion about paying for speakers.
- Abby will check with the state for guidelines
- There was a proposal was to offer \$50.00 to a speaker, and \$100.00 if the speaker is representing a non-profit organization.
- There was agreement that in the upcoming budget a line item should be added to the budget for Speakers/Programs.
- Susan Gardner advised that in the upcoming budget, the amount used for stamps, Constant Contact, and the US Postal Service permit must be increased.
- The new budget should include a line for Lunches/Dinners.
- Judy will meet with Susan Gardner to discuss how to track payments for donations, luncheons, dinners, and other fundraisers.

**4. Membership: Joni Sims and Mary Logan**

- No report
- However, it was related that Joni has some ideas for public service projects.

**5. Programs Report: Teresa Neal, Diane Lennon & Laurie Austin**

- The summer programs were enjoyable and well attended they included:
  - A Naturalist led walk and tour of Swan Lake at Rockefeller State Preserve
  - A Visit to Scandinavia House and Lunch
  - A Lunch at the Wicked Wolf North Restaurant

**6. Yearbook: Abby Hirsch**

- The Yearbook Editor, Cait Fields, has completed the Yearbook and is ready to email it through Constant Contact to members as a PDF document.
- It was agreed that paper copies of CHIPS will no longer be made available.

**7. New Business: Abby Hirsch and Judy Walsh**

- Ideas were exchanged about planning the Holiday Party. Teresa and Abby will reach out to Selen Baron who has coordinated so many Holiday Parties in the past.
- State news – Abby now holds a position on the State Board of Managers and serves on the State Public Policy Committee. She reported that the state would like a representative from Westchester to join the state level nominating committee.

- New Brochure – Judy will set up a meeting with her granddaughter and new member, and marketing major, Mayliss Charbonnier, and Joni Sims to share ideas to improve and update our brochure.

**8. Old Business –**

- Website – no report
- Contacts to newspapers – no report
- Scholarship winners – Abby will contact Marilee Scheunemann for the information.
- Bylaws & Strategic Plan – Abby reported that Susan Appel will set up a meeting to begin this process.

Meeting adjourned at: 5:10 pm

Minutes submitted by:

Judy Walsh